

COUNTY ATTORNEY sought for Sullivan County, N.Y. by the Sullivan County Legislature. Salary commensurate with experience. Applicants must possess a J.D. degree, be admitted to the New York Bar and be a member in good standing. The County Attorney is the legal advisor to the County Legislature and advisor to every county officer in all matters involving a civil nature. Typical obligations include the drafting of local laws and resolutions; issuance of formal legal opinions; legal representation in all civil actions brought by or against the County in both State and Federal Court as well as representation before administrative agencies; provide legal advice and legal representation in employee discipline and grievance proceedings and arbitration; provide legal oversight of Real Property Tax Foreclosures; review and preparation of contracts; provide oversight and review of bids for public works projects; provide representation with regard to insurance matters and act as the presentment agency in juvenile delinquency and persons in need of supervision. The applicant must have the ability to work well with others and possess superior oral and written communication skills, as well as strong character and interpersonal skills and have extensive legal experience in municipal and civil law with prior experience in both State and Federal Court.

A resume and letter of interest should be sent via email to AnnMarie Martin, Clerk to the Sullivan County Legislature at annmarie.martin@co.sullivan.ny.us or 100 North Street, P.O. Box 5012, Monticello, NY 12701 and received by January 10, 2020.