

**Sullivan County Department of Family Services** is seeking to fill the following position:

**HOUSING COORDINATOR**

This position involves overseeing and coordinating a variety of housing-related functions and programs for community members seeking temporary and/or emergency housing. The incumbent will serve as the primary contact for housing assistance and liaise with community partners. The incumbent will also assist and facilitate inspections as required and manage a caseload and housing procurement plans. This work is performed under the general direction of Commissioner of Health and Family Services or his/her designee with wide leeway allowed for carrying out specific details of the program. Does related work as required.

**MINIMUM QUALIFICATIONS:**

Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Human Services, Business Administration or Community Outreach and either:

- A. Three (3) years of experience in human services, including at least two (2) years of experience with shelter or outreach services; or
- B. Three (3) years of experience working with landlords, local rental markets and/or housing sales.

Salary: New Hire: Entry: \$44,865.00; Full \$47,226.00  
County Employee after 2 Years: Entry: \$49,849.00; Full \$52,473.00

This position is a competitive position which is subject to civil service examination.

**Apply online: [www.co.sullivan.ny.us](http://www.co.sullivan.ny.us)**

Applications will be accepted until the position is filled.

EEO/AA Employer M/F/D/V