

Sullivan County Department of Family Services is seeking to fill the following position:

SOCIAL WELFARE EXAMINER

This position involves the performance of assignments in connection with determining financial eligibility, categorical classification, continued financial eligibility and income maintenance depending on the size, organizational structure and work activity needs of the social service district. The work involves the review and evaluation of applications and records and direct interviews with applicants. Work is performed under the general supervision of a higher-ranking Social Welfare Examiner, except in smaller agencies where work is supervised by a higher-ranking administrator. Supervision is not a normal function of this class.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant an Associate's Degree or higher; or
- (B) Graduation from high school or possession of a high school equivalency diploma and two (2) years of experience involving substantial communication with adults involving persuasion, negotiation, explaining or counseling. This experience must have involved the exercise of judgment in dealing with or responding to another person. (Typical jobs involving this experience may include customer service representative, people providing personal or social services, interviewers, counselors or similar jobs involving periodic confrontation with a client, customer, member of the public, etc.); or
- (C) An equivalent combination of training and experience as stated in (A) and (B) above.

NOTE: Completion of coursework at a college or university can be substituted for work experience on a year for year basis with thirty (30) credits being equivalent to one year of work experience.

Salary: New Hire Entry: \$30,732.00; Full \$32,349.00

County Employee after 2 Years: Entry: \$34,146.00; Full \$35,943.00

This position is a competitive position which is subject to civil service examination.

Submit your application and resume to:

Sullivan County Personnel Department, PO Box 5012, 100 North Street, Monticello, NY 12701

Or apply online: www.sullivanny.us

EEO/AA Employer M/F/D/V