

The **Sullivan County Transportation Department** is seeking to fill the following position:

TRANSPORTATION DISPATCHER

This position involves responsibility for scheduling vehicle assignments and efficiently maintaining a system of routing in a transportation system, including the dispatch of drivers and vehicles by means of cellular and/or landline telephone systems. The position will also involve route scheduling, record keeping and other duties as may be required. Work is performed under general supervision of the Director of Transportation, with leeway for independently performing most job tasks.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's Degree and one (1) year of experience as a Certified Examiner operating a bus or in a position which involved scheduling time and work assignments; or
- (B) Graduation from high school or possession of an equivalency diploma and (3) three years of experience as a Certified Examiner operating a bus and or in a position which involved scheduling time and work assignments; or
- (C) Four (4) years of experience as described in (A) and (B) above.

NOTE: Certain jurisdictions may require the candidate to possess the appropriate level Motor Vehicle Operator's License at the time of appointment.

For County appointments: Candidate must be certified under the NYS Department of Motor Vehicle Article 19-A Certification Program as a Certified Examiner.

SALARY: Entry: \$43,747.00; Full: \$46,049.00

MUST APPLY ONLINE AT: <https://sullivan-portal.mycivilservice.com/jobopps>

This is a competitive class position subject to Civil Service examination.

Applications accepted until position is filled.

EEO/AA Employer

M/F/D/V