

The Sullivan County District Attorney's Office is seeking to fill the following position:

CRIME VICTIM SPECIALIST COORDINATOR

This position involves the provision of guidance, advocacy and counseling to help crime victims and their families navigate and participate in the justice system, to keep them informed of the details and processes pertaining to the arrest, prosecution and sentencing of the offender responsible for causing harm. The position assists the crime victim and his/her family in obtaining financial, legal and medical help or additional counseling if needed. The position may require field work including home visits, court visits, contact with law enforcement agencies, school visits, and various community partners. This position will create policy and procedure for the Crime Victims Program. This position will be a direct confidential report to the District Attorney.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's degree in Psychology, Sociology, Criminal Justice, Human Services, Political Science or closely related field; or
- (B) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's degree and two (2) years of advocacy experience, or equivalent credits; or
- (C) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's degree and three (3) years of active-duty service in the United States Armed Forces.

Special Requirement for Appointment: Incumbent must possess and maintain a valid driver's license.

Salary: \$65,406.00 - \$80,897.00

MUST APPLY ONLINE AT: <https://sullivan-portal.mycivilservice.com/jobopps>

Applications will be accepted until position is filled.

EEO/AA Employer

M/F/D/V

NOTE: Your degree or credits must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree or credits were awarded by an educational institution outside of the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at: <https://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.