

The **Sullivan County Department of Family Services** is seeking to fill the following position:

**COORDINATOR OF CHILD SUPPORT ENFORCEMENT**

This is a managerial position involving responsibility for coordinating child support enforcement activities whether performed entirely within the Department of Family Services (the local social services district) or by other governmental agencies or private contractors. Depending upon the organization structure of the agency, the duties may involve both coordinating and directly supervising such functions as investigations, financial record keeping, collections and court actions. General administrative direction is received from the Commissioner or Deputy Commissioner of Family Services with wide leeway allowed for carrying out specific details of the program.

**MINIMUM QUALIFICATIONS:**

Graduation from a regionally accredited or New York State recognized college or university with a Bachelor's Degree and either:

- (A) Six (6) years of progressively responsible general business experience preferably including accounting or financial record keeping, two (2) years of which must have been in a supervisory capacity; or
- (B) Six (6) years of progressively responsible investigative experience related to either financial, criminal, insurance or private civil matters, two (2) years of which must have been in a supervisory capacity; or
- (C) An equivalent combination of the training and experience as stated in (A) and (B) above.

**SALARY: \$65,406.00-\$80,897.00**

**MUST APPLY ONLINE AT: <https://sullivan-portal.mycivilservice.com/jobopps>**

This is a competitive class position subject to Civil Service examination.

**EEO/AA Employer**

**M/F/D/V**

**NOTE:** Your degree or credits must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree or credits were awarded by an educational institution outside of the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at: <https://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.