

**Sullivan County Public Health Services** is seeking to fill the following position:

**EARLY INTERVENTION SERVICE COORDINATOR**

This position involves responsibility for providing assistance to parents of infants and toddlers with developmental delays in order to access early intervention services through Sullivan County Public Health Services including development of individualized Family Service Plans for children age birth to 36 months with special needs and their families. The work is performed under the general supervision of the Coordinator of the Children with Special Healthcare Needs Program (CSHCN) with leeway allowed for the exercise of independent judgment in carrying out the duties of the position. The incumbent does related work for the CSHCN program as required.

**MINIMUM QUALIFICATIONS: Either:**

- (A) Possession of a Bachelor's Degree or higher from a regionally accredited college or university or a New York State registered four-year college or university in a health or human services field; or
- (B) Possession of an Associate's Degree in a health or human services field **and** one (1) year of service coordination experience; or
- (C) Graduation from high school or possession of a high school equivalency diploma and two (2) years' experience in service coordination activities as delineated in regulation (voluntary or part-time experience which can be verified will be accepted on a pro rata basis); **OR** Graduation from high school or possession of a high school equivalency diploma and one (1) year of service coordination experience and experience with infants and/or children with special needs for the minimum time of one (1) year.

*SPECIAL REQUIREMENT(S) FOR APPOINTMENT: Employees in this class will require access to transportation to meet field work requirements made in the ordinary course of business in a timely and efficient manner.*

*Employees in this position will be required to participate in the introductory service coordination training session sponsored or approved by the NYS Department of Health within 3 months, and no later than one year, from the start of providing service coordination services.*

**SALARY: Entry: \$48,448.00; Full: \$50,998.00**

**APPLY ONLINE AT: <https://sullivan-portal.mycivilservice.com/jobopps>**

This is a competitive class position subject to Civil Service examination.

Applications accepted until position is filled.

**EEO/AA Employer**

**M/F/D/V**