

The **Sullivan County Office of Management and Budget** is seeking to fill the following position:

**BUDGET ANALYST**

This position exists in the Office of Management and Budget and involves research for the review, analysis and preparation of the County Budget and participation in the study of methods and procedures of operating departments. Responsibilities also include working closely with various County departments and making recommendations on the various aspects of budget and office administration. The duties are two-fold, involving both budget examination and organizational methods and procedures study. This work is performed under general supervision of the Commissioner of Management and Budget.

**MINIMUM QUALIFICATIONS:** Either:

(A) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree or higher in Public Administration, Business Administration, Accounting or Finance and two (2) years of experience in performing accounting activities, including budget preparation, and/or forecasting and analysis of financial reports; or

(B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree or higher in Public Administration, Business Administration, Accounting or Finance and four (4) years of experience as described in (A) above.

**Salary: \$73,278.00 - \$88,642.00 commensurate with experience.**

**To Apply for this Position, visit:** <https://sullivan-portal.mycivilservice.com/jobopps>

This is a competitive class position subject to Civil Service examination.

**EEO/AA Employer**

**M/F/D/V**