

The **Sullivan County Department of Social Services** is seeking to fill the following position:

DEPUTY COMMISSIONER OF FAMILY SERVICES

This position involves responsibility for assisting the commissioner in administering programs in the Family Services Agency as defined in the Social Services Law. The incumbent may have agency wide responsibility for assisting in the implementation of the mission of the department through the participation in the planning, development and attainment of departmental objectives. Additionally, the incumbent may directly supervise the directors of the programmatic areas of Family Services. Work is performed under the general direction of the Commissioner of Social Services in accordance with established policies and objectives with considerable leeway for the exercise of independent judgment in planning and executing assignments. Administrative supervision is exercised over the work of all subordinate professional, technical and clerical staff in the programmatic areas, either directly or through the unit directors.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Master's Degree or higher in a Health or Medical Field, Social Work, Public Administration, Business Administration or a related field, and two (2) years of acceptable administrative experience, one year of which shall have involved the supervision of other employees; or
- (B) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's Degree in a Health or Medical Field, Social Work, Business Administration, or a related field, and three (3) years of acceptable administrative experience, one year of which shall have involved the supervision of other employees.

***Note:** Acceptable experience means that the experience involved substantially performing several of the traditional management functions, such as planning, organizing, directing staff, supervising staff, intra-office and/or inter-office coordination of activities, budget preparation and maintenance, data analysis and forecasting, and similar management functions.*

SALARY: 101,348.00-117,304.00 commensurate with experience

MUST APPLY ONLINE AT: <https://sullivan-portal.mycivilservice.com/jobopps>

EEO/AA Employer

M/F/D/V