

The **Sullivan County Management Information Systems Department** is seeking to fill the following position:

PC SPECIALIST

This position performs analytical, technical and administrative work in the planning, design and installation of new and existing personal computer (PC) systems. Incumbent will be responsible to work on moderately complex problems and meet with end users to facilitate problem resolution. Work is performed under the direction of the Director of Operations & Network Administration with leeway for independently performing the duties of the position.

MINIMUM QUALIFICATIONS: Either:

(A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's Degree in Computer Sciences, Computer Engineering or a related field and one (1) year of experience supporting PC hardware and software in a large enterprise environment; or

(B) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's Degree in Computer Sciences, Computer Engineering or a related field and three (3) years of experience supporting PC hardware and software in a large enterprise environment; or

(C) Graduation from high school or possession of a high school equivalency diploma with five (5) years of experience as described in (A) and (B) above.

SPECIAL NOTE: Nationally recognized system certifications such as Microsoft A+ will be considered as meeting three (3) months of experience; Microsoft Certified System Engineer (MCSE) will be considered meeting one (1) year of experience and Cisco Certified Network Associate (CCNA) will be considered as meeting two (2) years of experience.

NOTE: Proof of College Degree in appropriate field, or transcript, must be submitted with application.

SALARY: Entry: \$40,973.00; Full: \$43,129.00

TO APPLY ONLINE, go to: <https://sullivan-portal.mycivilservice.com/cr>

This position is a competitive position which is subject to Civil Service Examination.

Applications accepted until position is filled.

EEO/AA Employer

M/F/D/V