The Sullivan County Sheriff's Office is seeking to fill the following temporary position:

Clerk

Work is primarily of routine nature and involves the performance of standardized clerical tasks. Although detailed instructions are given for new or difficult assignments and practices are rather definitely fixed, employees must occasionally exercise independent judgment in applying them to specific cases. Work is reviewed by immediate observation, by checking completed work or by periodic spot checks.

Salary commensurate with experience.

TO APPLY FOR THIS POSITION, visit: <u>https://sullivan-portal.mycivilservice.com/jobopps</u>

NOTE: This is a temporary position with an ending date on or before November 23, 2022.

EEO/AA Employer – M/F/D/V