

The **Sullivan County Department of Risk Management and Insurance** is seeking to fill the following position:

**DIRECTOR OF RISK MANAGEMENT AND INSURANCE**

This position involves responsibility for administrative oversight of the County government's insurance and risk management programs. The incumbent is delegated as the plan administrator for the County Self-Insurance Plan established pursuant to the provisions of Article 5 of the Workers Compensation Law. Additional responsibilities of the position include administration of the County Employee Health Benefits plan, administration of a loss prevention and safety program, and management of records and transactions to provide for adequate insurance and surety bond coverage protecting the county from reasonable risks of loss or damage. Work is performed in accordance with established policies with broad leeway for independently performing the duties of the position.

**MINIMUM QUALIFICATIONS: Either:**

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Master's Degree in public administration, business administration, economics or a related field; or
- (B) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's Degree in public administration, business administration, economics or a related field, and two (2) years of experience in insurance claims, insurance administration, workers compensation cases, or disability benefits claims work; or
- (C) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's Degree in public administration, business administration, economics or a related field, and two (4) years of experience in insurance claims, insurance administration, workers compensation cases, or disability benefits claims work; or
- (D) Graduation from high school or possession of a high school equivalency diploma and six (6) years of experience as described in (B) and (C) above; or

*NOTE: It is preferred that the candidate be currently licensed as an insurance agent or broker in the State of New York.*

**SALARY: \$70,000.00**

**APPLY ONLINE AT: <https://sullivan-portal.mycivilservice.com/jobopps>**

This is a competitive class position subject to Civil Service examination.

**EEO/AA Employer**

**M/F/D/V**