

The **Sullivan County Division of Planning, Community Development and Environmental Management** is seeking to fill the following position:

### **HOUSING AND COMMUNITY DEVELOPMENT SPECIALIST**

This position involves responsibility for performing professional and technical duties in supporting and improving housing and community development in order to enhance the economy of Sullivan County, and to create, retain and improve housing opportunities to foster community development within the County by working with the housing and community development sectors. The employee shall assist in the day-to-day administrative oversight over housing and community development programs administered through the Division of Planning and Environmental Management. Supervision may be exercised over the work of subordinate professional, technical and clerical staff. Work is performed under the general supervision but considerable leeway is allowed to independently perform job requirements.

#### **MINIMUM QUALIFICATIONS: Either:**

- (A) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree; or
- (B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree, and two (2) years of experience in planning or housing and community development; or
- (C) Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree, and four (4) years of experience as outlined in (B) above; or
- (D) Graduation from high school, or possession of an equivalency diploma, and six (6) years of experience as outlined in (B) above.

***SPECIAL REQUIREMENT FOR APPOINTMENT:*** *Accessibility to transportation to meet field work requirements made in the ordinary course of business in a timely and efficient manner.*

**SALARY: Entry: \$54,897.00; Full: \$57,786.00**

**TO APPLY ONLINE, go to: <https://sullivan-portal.mycivilservice.com/jobopps>**

This is a competitive class position subject to Civil Service examination.

**EEO/AA Employer**

**M/F/D/V**