

The **Sullivan County Department of Social Services** is seeking to fill the following position:

### **CASE SUPERVISOR**

The incumbent assists in implementing case work policies and procedures for the agency and is responsible for assuring the standards of case work services are in accordance with agency policies. Work is performed under the direction of the Commissioner of Health and Family Services or his/her designee with leeway for performing many of the duties of the position. Incumbent is responsible for the coordination and supervision of the functions performed by the technical, casework and clerical staff assigned to the human services departments.

#### **MINIMUM QUALIFICATIONS: Either:**

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant a Master's Degree in Social Work, Counseling, Psychology, Public Administration or a related field and two (2) years of experience as a social worker, counselor or similar experience involving direct public contact in providing human services, one year of which shall have been in a supervisory capacity; or
- (B) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant a Bachelor's Degree in Social Work, Counseling, Psychology, Public Administration or a related field and four (4) years of experience as described in (A) above, one (1) year of which shall have been in a supervisory capacity.

**SALARY: Entry: \$52,253.00; Full: \$55,003.00**

***Special Requirements for Appointment:*** Possession of a valid driver's license.

Please note that this is a competitive class position subject to Civil Service examination.

**TO APPLY ONLINE, visit: <https://sullivan-portal.mycivilservice.com/jobopps>**

Applications accepted until position is filled.

**EEO/AA Employer**

**M/F/D/V**

#### **For Promotional Only (Sullivan County Employees):**

Candidate must have twenty-four (24) months of current (or immediately preceding a provisional appointment) permanent competitive class status as a Senior Caseworker in the Sullivan County Division of Health and Family Services.