

The **Sullivan County Department of Public Works** is seeking to fill the following position at the Sullivan County International Airport:

AIRPORT SUPERINTENDENT

This position involves responsibility for administrative tasks including recommending hangar rates for approval, invoicing hangar rent and/or lease payments and keeping track of hangar and/or tie down vacancy, marketing of the airport and making budget recommendations. This employee will work directly with the FAA and NYSDOT Aviation Division, and prepare and submit reports as required. This employee will also be required to oversee airport improvements and help administer grants working with the Counties Airport consulting engineers. This employee will also have responsibility for overseeing the daily operations of the County airport, including weather observation, security, maintenance and snow removal. Work is performed under general supervision of the Commissioner of Public Works with leeway for independently performing job duties. Supervision is exercised over the staff assigned to the airport.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's Degree or higher, and two (2) years of technical (project management) experience that involves planning, designing and implementing projects; or
- (B) Graduation from high school or possession of general equivalency diploma, and four (4) years of experience as stated in (A) above; or
- (C) An equivalent combination of experience as stated in (A) and (B) above.

SPECIAL REQUIREMENT: Must possess and maintain a valid driver's license.

Salary Range: \$67,000.00 - \$73,000.00 – commensurate with experience

MUST APPLY ONLINE AT: <https://sullivan-portal.mycivilservice.com/jobopps>

This is a competitive class position subject to Civil Service examination.
Applications accepted until position is filled.

EEO/AA Employer

M/F/D/V