

The **Sullivan County Office of Management and Budget** is seeking to fill the following position:

SENIOR BUDGET ANALYST

Incumbent in this class is the lead budget analyst for this position that exists in the Division of Management and Budget and involves research for the review, analysis and preparation of the County Budget and participation in the study of methods and procedures of operating departments. This position involves responsibility for overseeing county fiscal personnel in either a division or across divisions and supervising and training subordinates. Responsibilities also include working closely with various County departments and making recommendations on the various aspects of budget and office administration. This work is performed under general supervision of the Deputy Commissioner of Management and Budget.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree or higher in Business Administration, Public Administration, Accounting or Finance and four (4) years of experience in the maintenance of a double entry accounting system, including three (3) years of budget preparation, forecasting, and analysis of financial reports; or
- (B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Business Administration, Public Administration, Accounting or Finance and six (6) years of experience as indicated in (A) above, including three (3) years of budget preparation, forecasting and analysis of financial reports; or
- (C) An equivalent combination of training and experience as described in (A) and (B) above.

SALARY: \$70,000.00

MUST APPLY ONLINE AT: <https://sullivan-portal.mycivilservice.com/jobopps>

This is a competitive class position and subject to Civil Service examination.

Applications accepted until position is filled.

EEO/AA Employer

M/F/D/V