

Sullivan County Public Health Services is seeking to fill the following position:

DIRECTOR OF PATIENT SERVICES

This professional administrative nursing position involving responsibility for planning, organizing and supervising patient care services provided through the Public Health Services. The incumbent is responsible for the promotion of community health and health maintenance by ensuring safe, effective and efficient patient home health care and clinic services. The Director of Patient Services also acts as Administrator for the Certified Home Health Agency and Long Term Home Healthcare Program. The work is performed under the general supervision of the Public Health Director with wide leeway allowed for the use of independent judgment in carrying out work activities. Supervision is exercised over a large number of Public Health Services and auxiliary health care and clerical personnel. Does related work as required.

MINIMUM QUALIFICATIONS: Either:

- (A) Possession of a Master’s Degree in Public Health, Business Administration, Nursing, or a closely related field, and two (2) years of home care nursing experience; or
- (B) Two (2) years of experience as a Supervising Public Health Nurse.

SPECIAL REQUIREMENTS: Licensure and current registration as a Registered Professional Nurse in New York State and possession of appropriate valid New York State Driver’s License is required.

SALARY: \$82,000.00, Commensurate with Experience

MUST APPLY ONLINE AT: <https://sullivan-portal.mycivilservice.com/jobopps>

This is a competitive class position subject to Civil Service examination.

Applications accepted until position is filled.

EEO/AA Employer

M/V/D/F