

The Sullivan County **Department of Public Works** is seeking to fill the following position:

MUNICIPAL DIRECTOR OF WEIGHTS AND MEASURES/SAFETY COORDINATOR

This position is responsible for administering, supervising and enforcing the provisions of Agriculture and Markets Law, Rules and Regulations as they relate to weights and measures and performs other duties as directed by the local governing body which may include services designed to aid and protect consumers as well as services that may coordinate occupational, health and building construction safety programs and activities for the County Government. The position also has the responsibility of taking charge of and safely keeping the municipal standards as prescribed by statutes, and maintain a complete record of work performed. The Director has access to all places of business, buildings or premises to inspect, test and ascertain if weights and measures, weighing and measuring devices and systems and accessories are correct and being used correctly. The Director may supervise full-time, part-time or seasonal staff involved in "inspection" or "sealing" duties or clerical assistance. Although employed by the local legislative body, the Director is subject to the direction and supervision of the Commissioner of Agriculture and Markets, and his/her authorized representatives. The Director will perform related duties as required.

MINIMUM QUALIFICATIONS: Either:

(A) Satisfactory completion of 24 semester credit hours in the physical sciences*, engineering sciences, electronics sciences**, mechanical technology and/or mathematics*** from a regionally accredited or New York State registered college or university and one year

experience in an environmental or occupational health and safety related field; or

(B) Two (2) years full time experience where the primary functions/responsibilities include any one of the following and one year experience in an environmental or occupational health and safety related field:

- 1) Enforcing weights and measures laws and regulations and inspecting and testing of devices and packaged commodities;
- 2) Inspecting, testing, and repairing commercial and/or industrial weighing and/or measuring devices per manufacturer's specifications and tolerances;
- 3) Inspecting and testing both quality and quantity of packaged or manufactured goods using precision scales/balances and other precision measuring equipment, performing data reduction, and assessing compliance of the results with appropriate specifications and tolerances;
- 4) Conducting chemical or physical analyses using precision scales/balances and other precision measuring equipment, performing data reduction, and assessing compliance of results with the appropriate specifications and tolerances; or

(C) An equivalent combination of training and experience as defined within the limits of (A) and (B).

SPECIAL REQUIREMENTS FOR APPOINTMENT AND CONTINUED EMPLOYMENT: *This class requires extensive travel. appointees will be required to possess a valid New York State Motor Vehicle Operator's License or otherwise demonstrate a capacity to meet the transportation needs of the class to perform field work responsibilities.*

* Physical sciences include chemistry (inorganic chemistry, organic chemistry, biochemistry), earth science (meteorology, astronomy, geology) and physics.

** Electronics sciences do not include course work in electricity; electricity is a science that deals with the laws of electricity, while electronics is a branch of physics that deals with the emission, behavior, and effects of electrons (in tubes and transistors) and with electronic devices.

*** Mathematics includes course work in accounting, economics, etc., provided primary focus of the course is manipulation of numbers.

NOTE: Verifiable part-time experience may be pro-rated toward meeting full-time experience requirements on the following basis: 8-15 hours per week is 1/4 time; 16-23 hours per week is 1/2 time; 24-31 hours per week is 3/4 time; 32+ hours per week is full-time.

Salary: Entry: \$ 57,000 (Commensurate with experience)

TO APPLY FOR THIS POSITION: <https://sullivan-portal.mycivilservice.com/jobopps>

This position will be subject to the civil service exam process.

EEO/AA Employer M/F/D/V