

Sullivan County Center for Workforce Development is seeking to fill the following position:

SENIOR EMPLOYMENT AND TRAINING SUPERVISOR

Performs difficult and complex administrative duties related to the Employment and Training Program development, coordination, and analysis. This is a professional administrative position at the supervisory level involving the responsibility for overseeing and coordinating large segments of the local Employment and Training Programs for the Center for Workforce Development. Depending upon the staffing pattern, employees in this class may also act as second in command in the hierarchical structure in the agency assisting in overseeing the entire program. The work usually involves considerable contact with public officials, professional and non-professional employees in a specific unit or overall subordinate employees of the agency. The work is performed under the general direction of the Center for Workforce Development Director or the Commissioner of Community Resources. An incumbent in this position does related work as required.

MINIMUM QUALIFICATIONS: PROMOTIONAL:

Candidate must possess twenty-four (24) months current (or immediately preceding a provisional appointment) permanent competitive class status as an Employment and Training Supervisor in the Sullivan County Center for Workforce Development Department.

NOTE: (1) You must provide complete dates of employment (month/year), number of hours worked per week and a detailed description of your qualifying experience as indicated above. (2) Only paid full-time or part-time equivalent experience will be considered.

SALARY: Entry: 55,732.00 Full: 58,665.00

MUST APPLY ONLINE AT: <https://sullivan-portal.mycivilservice.com/jobopps>

This is a competitive class position subject to Civil Service Examination.

EEO/AA Employer

M/F/D/V