

The Sullivan County District Attorney's Office is seeking to fill the following position:

CRIME VICTIM SERVICES ADVOCATE

This position involves responsibility for coordinating and participating in the various activities of a Crime Victims Advocacy Program. The position may involve recruiting, screening, training, supervising, and coordinating volunteers to work as victim advocates. The incumbent establishes a working relationship with crime victims or witnesses, providing them with necessary assistance and information regarding court procedures, counseling, claims, etc. The position will require extensive field work including home visits, court visits, contacts with law enforcement agencies, school visits, and various community contacts. Work is performed under direct supervision of the District Attorney with leeway for the use of independent judgment within established guidelines. Supervision may be exercised over a group of volunteers. The incumbent does related work as required.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Master's degree in social work, social sciences, education, public administration, business administration, the humanities or a related field; or
- (B) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's degree in a field as specified in (A) above and two years of experience in providing services in a human service, health services or criminal justice setting.

NOTE:

- (1) You must provide complete dates of employment (month/year), number of hours worked per week and a detailed description of your qualifying experience as indicated above.*
- (2) Only paid full-time or part-time equivalent experience will be considered.*
- (3) College degree or transcript must be submitted with application, if applicable.*

Salary: 50,895.00

MUST APPLY ONLINE AT: <https://sullivan-portal.mycivilservice.com/jobopps>

This is a competitive class position subject to Civil Service examination.

Applications will be accepted until position is filled.

EEO/AA Employer

M/F/D/V