

**DISTINGUISHING FEATURES OF THE CLASS:** Under supervision, an employee in this class performs skilled work in the repair and preservation of automotive equipment bodies. General instructions are given regarding jobs to be performed, allowing considerable latitude for planning and implementation of assignments. Work is checked during progress and upon completion by a supervisor.

**TYPICAL WORK ACTIVITIES:** *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Undercoats and applies rust prohibitor to new vehicles;

Removes dents in automobiles, buses, trucks, construction equipment bodies, cars, and cabs;

Fills badly dented or rusted out areas with body fill material and sands, files, or smooths to a finished work;

Welds breaks in body metal;

Performs minor field servicing of automotive equipment;

Paints repaired equipment and vehicles;

Makes out collision estimates for body repair work;

Assists in performing other automotive shop duties as required.

Performs sandblasting.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:** Good knowledge of the practices, tools, materials, and terminology used in automotive body repair work; good knowledge of the operations of gas and electric arc welding equipment; good

knowledge of the occupational hazards and safety precautions of the work; skill in the use of tools associated with automotive body repair work, including painting equipment; ability to follow written and oral instructions; and ability to lay out and follow through work assignments.

MINIMUM QUALIFICATIONS: Two years of experience in performing automotive body repair duties.

Revised and Replaced in Classplan on 11/6/15  
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Jurisdictional Class: Non-Competitive  
Public Hearing: Approved  
NYS Civil Service Commission Approval: Approved