

**CHIEF WASTEWATER TREATMENT PLANT OPERATOR**

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for responsible charge of the complete and actual operation of a wastewater treatment plant. The position is referred to in 6 NYCRR 650 as a Chief Operator. General direction is received from the appointing authority with wide leeway allowed for planning work methods and dealing with emergency situations. Supervision is exercised over operators, trainees, laboratory personnel, and other staff assigned to wastewater treatment operations.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Supervises the operation of the plant to assure the most efficient and economical use of equipment,

supplies and staff;

Makes daily inspection of plant and plant machinery;

Makes or supervises necessary tests for control of plant operation;

Supervises the operation of trickling filters;

Supervises the treatment and disposal of sludge;

Supervises the maintenance and repair of machinery;

Assigns plant personnel to shifts;

Instructs and supervises operators, trainees and other subordinate employees;

Maintains inventory of supplies, chemicals and equipment;

Requisitions materials;

Maintains records and prepares periodic reports on the operation of the plant.

**CHIEF WASTEWATER TREATMENT PLANT OPERATOR****Page 2****FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARAC-**

**TERISTICS:** Thorough knowledge of the practices and equipment used in the operation and maintenance of wastewater treatment plants; good knowledge of the operations of a wastewater treatment plant; good knowledge of the principles and application of physics, chemistry and bacteriology as applied to wastewater treatment and disposal; ability to supervise the operation and repair of pumps, valves and related mechanical and electrical equipment; ability to make routine laboratory and field tests for control of plant operation; ability to plan and supervise the work of subordinates; mechanical aptitude; alertness; and dependability.

**MINIMUM QUALIFICATIONS:** At the time of appointment candidates must meet the appropriate Chief Operator minimum qualifications for the plant type and treatment processes used at the particular plant(s) to be operated. The minimum Chief Operator qualifications are set forth in 6 NYCRR 650.

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Last Reviewed:

Jurisdictional Class: Competitive

Public Hearing: N/A

NYS Civil Service Commission Approval: N/A