

CUSTODIAL WORKER

DISTINGUISHING FEATURES OF THE CLASS: Employees in this class perform manual duties involved in building cleaning and the operation of cleaning equipment. The work involves the thorough execution of tasks which follow a well established routine under general supervision.

TYPICAL WORK ACTIVITIES:

Sweeps, mops, washes floors and hallways, cleans windows;

Dusts furniture and window sills;

Cleans restrooms, showers, locker rooms and replenishes supplies;

Strips and waxes floors;

Vacuum and shampoos rugs;

Assists with groundskeeping activities, such as mowing and snow removal;

Changes oxygen tanks and removes HVAC units;

Performs minor maintenance activities such as repairs to locks, replaces light bulbs, minor painting;

Clean cafeterias, lunch, dining and isolation rooms;

Washes walls, lockers, doors and showcases;

Collects and disposes of trash (including infectious waste);

Unloads and stores supplies, moves furniture and equipment;

Makes minor repairs to furniture and fixtures, helps with more difficult repair work;

Performs other assigned tasks.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

Working knowledge of cleaning methods, materials and equipment; ability to understand and follow simple oral and written directions; ability to read and write; thoroughness;

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and cleanliness.

MINIMUM QUALIFICATIONS: None is required.

SPECIAL REQUIREMENT FOR APPOINTMENT: Possession of a valid New York State motor vehicle operator's license.

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Last Reviewed: 9/16/97
Jurisdictional Class: Non-competitive
Public Hearing: N/A
NYS Civil Service Commission Approval: N/A

Revised in clasplan on 1/10/06 (Juris. Class corrected)
Revised and Replaced in Classplan: 1/27/2023