

ENRICHMENT SPECIALIST

DISTINGUISHING FEATURES OF THE CLASS: Enrichment Specialists will implement of range of activities for students in school district. These activities will use the arts and other forms of self-expression to help students build social and emotional competencies, to improve their behavior, and to create a safer, stronger school climate. Candidates with background and expertise in writing, visual and performing arts, etc., encouraged to apply.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Enrichment program development that expands students' knowledge and skills;

Participation in training on social/emotional learning, trauma-informed practice, and related topics;

Lesson planning to create activities that help students identify and express their emotions;

Execute activities in a manner that align with student interests and with evidence-based approaches;

Take activity attendance and follow-up with students who become disengaged; and

Other relevant duties as assigned.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Candidate must have essential knowledge of enrichment field, knowledge of child development, and program and lesson development skills.

ENRICHMENT SPECIALIST

Page 2

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from a regionally accredited college or university, or one accredited by the New York Board of Regents, to grant degrees with a Bachelor's degree or higher; or
- (B) Graduation from a regionally accredited college or university, or one accredited by the New York Board of Regents, to grant degrees with an Associate's degree and two (2) years' experience in a position in a related enrichment field; or
- (C) Graduation from high school, or in receipt of a high school equivalency diploma, and four (4) years of experience as a working professional in an enrichment area, or (2) years working with K-12 students or at-risk youth.

NOTE: Your degree or credits must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree or credits were awarded by an educational institution outside of the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at: <https://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

Y:\CLASSPLAN\ENRICHMENTSPECIALIST.DOC

Originated: 6/27/2022

Jurisdictional Class: Competitive

Public Hearing: N/A

NYS Civil Service Commission Approval: N/A

Reviewed and placed in Classplan:

7/1/2022

Revised and Replaced in Classplan: 4/1/2025 (Edu)