

FIRE INSPECTOR

DISTINGUISHING FEATURES OF THE CLASS: This is important inspection work involving responsibility for determining whether the requirements of the Multiple Residence Law are being complied with. The position entails a high degree of responsibility, since errors in judgment might endanger lives and property. The work is performed under the general direction of the Enforcement Officer and/or the Town or Village Board.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Examines and inspects buildings and property ascertaining compliance with the provisions of the Multiple Residence Law;

Ascertain compliance of new construction and alteration with the Law;

Investigates complaints and assists in prosecuting violators of the Multiple Residence Law;

Reports violations to the Enforcement Officer;

Maintains records and prepares reports of building inspection activities;

Performs routine clerical operations within the office.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the Multiple Residence Law; ability to establish and maintain cooperative relationships with other public officials, with building contractors, and with the general public; ability to read and interpret plans and specifications; firmness with courtesy; tact; good powers of observation; and good judgment.

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MINIMUM QUALIFICATIONS: Two years of paid experience as a contractor or as a carpenter, plumber, mason or electrician in one of the building trades and either six (6) months of experience as a member of a volunteer fire department or three (3) months as a paid Fireman.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION: Presently a member in good standing in a volunteer fireman organization or employed as a paid Fireman.

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Last Reviewed: May 9, 1979
Jurisdictional Class: Competitive
Public Hearing: N/A
NYS Civil Service Commission Approval: N/A

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Revised and Replaced in Classplan: 2/3/2023