

GANG INTELLIGENCE INVESTIGATOR

382-D

DISTINGUISHING FEATURES OF THE CLASS: The incumbent in this class is a deputy sheriff with the rank of Investigator employed by the Sullivan County Sheriff's Office. This work involves responsibility for the day to day operations of the Sullivan County Sheriff's Gang Intelligence Program, including planning and directing investigations into gang and narcotics activities in Sullivan County. The work is performed under the general direction of the Sheriff and Undersheriff with leeway for the exercise of independent judgment in carrying out details of the work. Supervision is exercised over personnel assigned to assist in these investigations.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Coordinates and supervises undercover and surveillance operations relating to gang and narcotics investigations;

Plans, organizes and conducts investigations, including, but not limited to, gang members involved in: program fraud, property fraud, bribery, larceny, embezzlement, sex offenses, assaults, homicides, narcotics and marijuana trafficking, weapons possession and violations of other state and federal statutes that may be related to gang activity;

Plans, organizes and conducts criminal investigations involving classified matters, delicate matters, issues and investigative problems for which there are established criteria, in the shortest possible time frame;

Prepares and serves search warrants and subpoenas;

Conducts investigations in a diligent and thorough manner in accordance with applicable laws, rules and regulations, and with due respect for the rights and privacy of those involved;

Oversees and conducts interrogations of criminal suspects to get information and/or confessions of criminal behavior;

May work with other criminal justice agencies, both inside and outside of Sullivan County, in investigating gang and narcotics activities;

Educates and trains law enforcement officers in the techniques of gang investigation;

Consults with Drug Abuse Resistance Education Program (DARE) and School Resource Officers to assess trends in gang activity or gang influence within the County's school districts;

Prepares and gives testimony involving investigations before court or grand jury, including narcotics and gang investigations;

Manages and disburses confidential funds;

Maintains and updates electronic entries in to Safety Net Program;

Prepares reports, correspondence and meticulous records regarding investigations, utilizing common office software programs;

Records and reports progress of investigations to the Sheriff, Undersheriff and /or other appropriate parties.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Thorough knowledge of the modern principles and practices of law enforcement work; thorough knowledge of the New York State Penal Law, Criminal Procedure Law and local ordinances; thorough knowledge of criminal investigation procedures and techniques specifically relating to gang and narcotics related activities; thorough knowledge of

the procedures and requirements for executing criminal warrants; good knowledge of the current national, state and local gang and narcotics trends; ability to train law enforcement personnel in the methods, procedures and techniques of undercover narcotics investigations, surveillance and drug interdiction; ability to participate in sensitive investigative activities and to maintain confidentiality; ability to communicate effectively, both orally and in writing; ability to plan and supervise the work of others; ability to articulate legal elements on applications for search warrants as required by the Criminal Procedure Law and relevant to case law; ability to prepare and maintain accurate records and reports utilizing common office software and other programs as required; ability to work effectively with other law enforcement agencies; good power of observation; and sound judgment.

MINIMUM QUALIFICATIONS:

Candidate must possess ten (10) years of fulltime (or part time equivalent) experience as a Police Officer or Deputy Sheriff, which includes five (5) years experience in gang related investigations and five (5) years experience as a law enforcement supervisor.

SPECIAL REQUIREMENT: Candidate must have current police officer certification pursuant to Section 209q of the General Municipal Law.

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