

GOLF CART MECHANIC

DISTINGUISHING FEATURES OF THE CLASS: The work involves overhauling, repairing and performing preventive maintenance on moderately complex electrical and mechanical equipment to assure that a fleet of golf carts is in good operating condition. The work is performed under general supervision with wide leeway provided for use of technical judgment in repairing equipment. Supervision of others is not ordinarily a responsibility of the position. Does related work as required.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Repairs, rebuilds and maintains electrical systems for golf carts, including the replacing or repairing of motors, wires, solenoids and batteries;

Replaces, rebuilds or otherwise repairs front and rear springs, suspensions and tires;

Paints and repairs fiberglass shells, seats and seat covers;

Straightens out and welds aluminum and steel frames of carts;

Repairs battery chargers, electrical and internal combustion engines and rebuilds hydraulic and cable brake systems;

Plans and schedules routine activities in accordance with pre-established preventative maintenance and repair schedule;

Prepares and maintains activity reports and other records as required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Thorough knowledge of electrical and internal combustion golf carts and the methods and equipment used in their repair; thorough knowledge of the terminology, tools and accident precautions associated with golf cart repair and maintenance; good knowledge of welding; working

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knowledge of the machinist trade; ability to work from plans and specifications; ability to prepare simple reports and maintain records; good hand, eye and motor coordination; and manual dexterity.

MINIMUM QUALIFICATIONS: Either:

- (A) Two (2) years of experience in the skilled repair and maintenance of golf carts; or
- (B) Four (4) years of experience as a skilled automotive mechanic, at least two (2) years of which must have included the repair of automotive electrical systems; or
- (C) An equivalent combination of training and experience as defined by the limits of (A) and (B).

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Last Reviewed:

Jurisdictional Class: Competitive

Public Hearing: N/A

NYS Civil Service Commission Approval: N/A

Retyped into Microsoft Word on 6/30/04
Revised and Replaced in Classplan: 2/9/2023