

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for providing professional nursing care for residents in accordance with residents' plan of care. Incumbents work under the supervision of a Registered Professional Nurse. Assignments concerning resident care are given with limited leeway allowed for the exercise of independent judgment. Supervision is exercised over the work of Nursing Assistants and clerical staff assigned to a nursing unit.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Carries out therapeutic treatments in accordance with physician orders and established policy using aseptic technique;

Administers medications as ordered by the physician and evaluates for the need of non-routine medications, gives injections as ordered by the physician;

Observes and records signs and symptoms relating to resident care, reports to the appropriate person significant symptoms, reactions, and changes in the condition of the residents;

Assists in the implementation of the nursing care plan, documents findings in resident chart and assists in maintaining established resident care records and updates care plan as needed;

Collects specimens and assist in carrying out diagnostic procedures;

Assists in the admission and discharge of residents;

Evaluates residents for need of medical interventions emergency and routine, responds to all emergencies and administers cardiopulmonary resuscitation per policy, provides first aid treatment following accidents or other incidents;

Secures and accounts for control substances;

Follows the plan of care and all facility related policies.

Attends staff meetings and in-service programs.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Good knowledge of current nursing techniques and practices; working knowledge of the relation of nursing practice to medical and surgical practices; working knowledge of principles relating to sanitation and hygiene in a health care institutional setting; ability to implement therapeutic treatments; ability to understand and carry out detailed oral and written instructions in a precise manner; ability to keep records and make reports; ability to work effectively with others; sensitivity to issues of cultural diversity; cheerfulness; patience; and emotional stability.

MINIMUM QUALIFICATIONS: Either:

- (A) Possession of a license to practice as a Licensed Practical Nurse in New York State; or
- (B) Possession of a valid limited permit* to practice as a Licensed Practical Nurse in New York State.

NOTE: Pursuant to New York State Education Law, Article 139, graduates of schools of nursing registered by the department may be employed to practice nursing under the supervision of a registered professional nurse and with the endorsement of the employing agency for (90) ninety days immediately following graduation from a nursing program and pending receipt of a limited permit for which an application has been filed.

**Such limited permit shall expire one year from the date of issuance or upon notice to the applicant that the application has been denied or ten days after notification to the applicant of failure of licensing exam.*

Revised in Draft on 5/27/08

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