

## **NURSING HOME MEDICAL DIRECTOR**

**DISTINGUISHING FEATURES OF THE CLASS:** This is a professional and administrative position involving responsibility to serve as chief of professional services and medical advisor to the entire nursing home staff. This position provides medical direction and coordination of care to assure that quality levels are maintained. The work is performed under administrative direction of the facility governing authority with wide leeway allowed for exercise of independent medical judgment. Medical advisory direction, rather than supervision, is provided to department heads and other employees engaged in care and treatment of residents.

**TYPICAL WORK ACTIVITIES:** *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Provides direction and coordination of medical care in the facility;

Develops written bylaws, rules and regulations for approval by the nursing home governing authority, including delineation of responsibilities of attending physicians;

Maintains liaison with attending physicians and insures that medical histories are completed and orders are promptly written for residents upon admission;

Consults with nursing, dietary, social services, pharmacy, physiotherapy, occupational therapy and activities specialists and coordinates residents' care;

May intervene with attending physician when concerns are raised about resident's care;

Periodically evaluates the adequacy and appropriateness of health, professional, supportive staff and services;

Maintains surveillance of the health status of facility employees;

Reviews incidents and accidents occurring on the premises to identify hazards to health and safety

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and reports on same to facility administrator with recommendations to reduce risks;

May act as a liaison or resource person between the facility medical program and other community services;

Keeps current with regulatory and medical treatment changes;

Ensures residents' end of life decisions are honored;

Confirms residents' problems identified by unit nurses are adequately addressed;

Serves as residents' medical advocate.

### **FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARAC-**

**TERISTICS:** Thorough knowledge of modern principles and practices of medicine; comprehensive knowledge of geriatric medicine and the problems of the aged; ability to plan and supervise a nursing home medical program; ability to get along well with others; ability to meet with and provide assistance to residents and their families; conscientiousness and thoroughness; interest in maintaining a high standard of professional ethics; good professional medical judgment;

### **MINIMUM QUALIFICATIONS:**

Possession of a current license issued by the New York State Education Department to practice medicine in the State of New York and two (2) years of experience as a practicing physician, which includes geriatric medicine.

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Originated: Aug. 26, 1977  
Jurisdictional Class:Non-Competitive (Part-time)e  
Public Hearing:Yes  
NYS Civil Service Commission Approval:Yes