

PHYSICIAN'S ASSISTANT

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for assisting in providing medical care and treatment to clients of the Sullivan County Department of Community Services. Incumbent will evaluate, assess and consult with a supervising psychiatrist regarding a diagnosis and providing psychopharmacological treatment, when indicated, to clients. Work is performed under the direction and supervision of a licensed psychiatrist, who is either a consultant or employee of the Department of Community Services. Supervision shall be continuous, but shall not be construed as necessarily requiring the physical presence of the licensed psychiatrist at the time and place where such services are performed.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Provides clients with medical assistance and counseling on health related problems as directed by the supervising psychiatrist;

Records, reviews and interprets medical and social history of clients and maintains detailed records of patient treatments;

Performs physical examinations and assessments;

Administers medication and drugs under the direction of the supervising psychiatrist and in accordance with established policies and procedures;

Conducts follow-up examinations of patients;

Attends case conferences to discuss client issues, if required;

Reviews cases with psychiatrist to establish and implement treatment programs;

May act as a resource person to nursing and clerical staff in the area of expertise;

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Evaluates the physical and psychosocial development of assigned clients;

Maintains and improves professional competence through participation in professional activities and continuing education;

Records progress notes concerning services and treatments rendered in relation to a client's personal and social problems;

Ensures and maintains appropriate privacy and confidentiality of medical records in accordance with departmental guidelines and pursuant to federal, state and local policies.

Performs related duties as assigned by the medical staff.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARAC-

TERISTICS: Good knowledge of clinical medicine; good knowledge of medical therapeutic practices; good knowledge of normal and abnormal signs and symptoms relating to physical and emotional health issues; ability to perform and assess physical examinations; ability to keep records and make reports; ability to understand and carry out detailed oral and written directions in a precise manner; ability to communicate and get along well with others; sound professional judgment; integrity; and initiative.

MINIMUM QUALIFICATIONS: Graduation from a Physician's Assistant Program approved by the New York State Education Department **OR** Graduation from an equivalent program approved by the New York State Education Department **AND** current registration as a Physician's Assistant by the New York State Education Department.

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Originated: 03/02/06
Jurisdictional Class: Non-Competitive
Public Hearing: Pending
NYS Civil Service Commission Approval: Pending