

**POLICE CORPORAL  
VILLAGE OF LIBERTY POLICE**

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for assisting in supervising the activities of Police Department personnel on an assigned shift or unit. An employee in this class may assign, inspect and instruct the work of Police Department personnel in the absence of a Police Sergeant. An incumbent supervises and assists officers in coping with difficult law enforcement situations and organizes and coordinates the Department's activities in responding to emergency situations. The work is performed under the general supervision of a higher ranking officer. Supervision is exercised over officers. Does related work as required. This position is designated as a Police Officer.

**TYPICAL WORK ACTIVITIES:** *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Supervises subordinate police officers;

May assign officers to specific areas of patrol or investigations in the absence of a Sergeant;

Receives complaints from public concerning crimes, and emergencies;

Patrols areas to enforce laws, investigate crimes, and arrest violators;

Investigates illegal or suspicious activities or persons and quells disturbances;

Conducts investigations and makes arrests;

Serves court orders and processes;

May be assigned to perform in specialized area of investigation such as detective, youth,  
navigation, etc.;

May administer breathalyzer tests;

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Assists in preparing and reviewing a variety of records and reports associated with law enforcement work;

May be assigned responsibility for supervision and maintenance of departmental equipment; and

May fill in as shift supervisor/desk officer in absence of superior officer.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARAC-**

**TERISTICS**: Good knowledge of modern principles, practices and techniques of police work; good knowledge of the New York State Penal Law, Vehicle and Traffic Law, Criminal Procedures Law, and other applicable laws, regulations and ordinances; good knowledge of the local geography; good knowledge of the operation of radio equipment; ability to plan and supervise the work of others; ability to deal firmly yet courteously with the public; ability to follow and communicate written and oral directions; ability to perform close, detail work involving considerable visual effort and strain; working knowledge of first aid; skill in the use of special equipment including police radar and breathalyzers; skill in the use of firearms; skill in the operation of a patrol car; good powers of observation; sound judgment; and good moral character.

**MINIMUM QUALIFICATIONS**: Two (2) years of permanent competitive class status as a Police Officer.

**SPECIAL REQUIREMENT**: Possession of an appropriate New York State driver's license.