

PROBATION SERVICES YOUTH WORKER

DISTINGUISHING FEATURES OF THE CLASS: This position involves the application of modern social work techniques in making evaluations of juveniles and in supervising juveniles on probation. An incumbent in this position is expected to exercise sound professional judgment in analyzing data and in making recommendations concerning court dispositions. Work is performed under general supervision with leeway for using independent judgment.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Interprets conditions of sentence to juveniles placed under probation supervision;

Supervises such individuals by ascertaining compliance with the conditions of probation, and counsels them along with their parents in problems relating to compliance and to the maintenance of lawful behavior in the community;

Prepares progress reports on juveniles under supervision and periodically reviews case histories to determine degree of adjustment;

Prepares a violation report and testifies at delinquency hearings;

Establishes and maintains contact with other social and law enforcement agencies and cooperates with them in the matters of mutual interest;

Maintains a variety of records;

Assists in the supervision of volunteers.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Basic knowledge of social sciences, including sociology, psychology, and economics; basic knowledge of social service programs and other community resources; basic knowledge of

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laws pertaining to probation work and functions of Family Courts; basic knowledge of factors relating to crime and delinquency; ability to establish rapport and work well with young people; good judgment in dealing with people; ability to interpret and prepare written material; ability to understand and carry out complex oral and written directions; and integrity.

MINIMUM QUALIFICATIONS: Either:

- (A) Possession of a Master's Degree in Social Work, Counseling, Psychology, Law, Criminology, or a related field and one (1) year of experience in counseling or casework in a recognized agency adhering to acceptable standards in probation, parole, social services, psychiatric or medical social work, or a related field; or
- (B) Possession of a Bachelor's Degree and three (3) years of experience as described in (A) above; or
- (C) An equivalent combination of training and experience.

NOTE: Your degree or credits must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree or credits were awarded by an educational institution outside of the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at: <https://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.