

DISTINGUISHING FEATURES OF THE CLASS: Provides professional medical and psychiatric services, including supervision, consultation and education, in a mental health facility. The incumbent has much latitude in exercising independent professional judgment and does related work as required. The responsibilities of the position are performed under the administrative direction of the Director/Deputy Director of Community Services, as appropriate.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Provides psychiatric services to clients in any Department of Community Services Program,

Including the Sullivan County Jail;

May participate in the intake and screening process of clients;

Engages in the evaluation, diagnosis and treatment of clients by rendering psychiatric and neurological diagnostic services while utilizing the contributions of social workers and the clinical psychologist;

Refers clients to other professionals for appropriate treatment;

May be required to provide emergency psychiatrist services, which could include outreach or offsite emergency, crisis or treatment visits, either during normal working hours or after-hours;

May participate in visits to patient's place of residence;

Participates in individual, group and family therapy;

Provides medications and engages in medication management;

Provides aftercare to insure continuity of services;

May provide medical/legal examinations and appear as an expert witness in Court proceedings;

Provides referral information to alternate placement facilities;

Makes reports and recommendations to practicing medical physicians about clients involved in
community mental health programs;

Reviews client treatment plans;

Participates in information-educational community activities to further community knowledge in the
detection and prevention of psychiatric disorders;

Participates in in-service training of various staff members;

Participates in and may function as the leader of an interdisciplinary treatment team;

Serves as the Chairman of the Medical Committee and on the Special Review Committee;

May participate in the review and development of Psychiatric Processes Policies within the
Department;

May serve on other department committees;

May participate in administrative management meetings within the Department and with other
agencies, as deemed necessary by the Executive Director;

May serve as Medical liaison with community and psychiatric hospitals;

May participate in quality assurance activities as deemed necessary by the Director /Deputy
Director of Community Services;

May supervise other consulting or staff psychiatrists, including monitoring and reviewing
medication issues.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARAC-

TERISTICS: Comprehensive professional knowledge of the practice of psychiatry; thorough knowledge of current psychiatric treatment and trends, including medication management; the ability to supervise and instruct staff members; the ability to develop good community relations; the ability to write clear and concise reports; the ability to exercise sound judgment in evaluating patient condition and making decisions on an appropriate course of treatment.

MINIMUM QUALIFICATIONS: Possession of a license to practice medicine in the State of New York and three (3) years of formal or supervised training and successful completion of a psychiatric residency in an in-patient and/or out-patient mental health program, plus one (1) additional year of clinical experience.

SPECIAL REQUIREMENTS AT TIME OF APPOINTMENT:

- (1) Possession of Board Certification in Psychiatry or evidence of completion of a psychiatric residency and possession of a license to practice medicine issued by the NYS Department of Education.
- (2) A valid New York State Controlled Substance License.

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Last Reviewed: May 17, 1991
Jurisdictional Class: Non-Competitive
Public Hearing:
NYS Civil Service Commission Approval: