

SENIOR CARPENTER

DISTINGUISHING FEATURES OF THE CLASS: This is skilled work involving responsibility for efficient and skilled performance of a variety of carpentry and cabinet making tasks requiring a good knowledge of the trade. General instructions are received regarding tasks to be performed permitting considerable leeway for planning the details of each assignment. Immediate supervision may be exercised over the work of other carpenters, apprentices, and assigned helpers.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Repairs cabinets, desks, chairs, tables;

Repairs doors, windows, floors, stair rails;

Constructs and installs cabinets, book cases, shelves, closets, tables, platforms, posts, and
bulletin boards;

Installs new doors and outfits those with the proper hardware;

Replaces window glass and cords;

Makes and repairs screens;

Builds scaffolds;

Sands and refinishes floors, desks, woodwork, chairs, and tables;

Repairs tool handles;

Builds forms for concrete work;

Operates woodworking machinery such as lathes, planers, drum and belt, sanders, borers, rip,
cross cut, band, and jigsaws and mortises;

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May perform other maintenance tasks such as painting, minor plumbing, masonry, or electrical repairs, etc.; and

Provides direction and supervision to other carpenters, apprentices, and assigned helpers;

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Good knowledge of the common practices, tools, terminology, and safety precautions of the trade; skill in the application of such knowledge to work assignments; ability to work from plans and specifications and to follow rough sketches and oral instructions; ability to operate common woodworking equipment; ability to rig and work from scaffolds; ability to assign work and provide direction to others; ability to plan and work independently; ability to get along well with others; ability to read plans and blue prints; good motor and hand to eye coordination; and manual dexterity.

MINIMUM QUALIFICATIONS: Two years of experience as a skilled Carpenter. Possession of a valid New York State Motor Vehicle Operator's license at the time of appointment.

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Originated: 1992
Jurisdictional Class:Non-Competitive
Public Hearing: Yes
NYS Civil Service Commission Approval:3/4/93

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