

SENIOR PUBLIC HEALTH EDUCATOR

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for organizing, implementing, and supervising activities relating to the delivery of public health education services. Incumbent will survey public health education needs and will organize workshops, forums, discussion groups, and training programs to meet those needs. An employee in this class will also provide supervision to other persons engaged in public health education activities. Work is performed under general supervision with leeway for independently performing most job tasks.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Conducts research and surveys to determine public health education needs;

Establishes programs to meet public health education needs;

Conducts in-service training seminars for community outreach personnel for the purpose of educating them concerning health practices and to eliminate risk factors associated with preventable injuries, illnesses and deaths;

Conducts workshops among populations at risk aimed at improving their level of health information and motivating them toward positive health habits and elimination of high risk injury and illness factors;

Prepares and distributes health education materials;

Conducts home visits to provide services to persons in need of health education information;

Assigns and reviews the work of other persons involved in health education activities;

Prepares manuals and other materials for use in conducting health education programs;

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Functions as a team member in a comprehensive holistic education delivery system;

Prepares reports of all activities.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARAC-

TERISTICS: Good knowledge of the principles, practices and techniques of public health education; good knowledge of community organization work; working knowledge of epidemiology and data collection; skill in education techniques and methods of communication; ability to plan and conduct seminars and workshops; ability to plan and supervise the work of others; ability to prepare health education materials; ability to establish and maintain effective working relationships with community agencies and people from a variety of socioeconomic and ethnic groups; ability to survey public health education needs; ability to prepare activity reports; sound judgment; initiative; and resourcefulness.

MINIMUM QUALIFICATIONS: Either:

- (A) Possession of a Master's Degree in Public Health Education, and one (1) year experience as a Public Health Educator; or
- (B) Possession of a Bachelor's Degree in Health Education or a health related field and two (2) years experience as a Public Health Educator.

NOTE: Your degree or credits must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree or credits were awarded by an educational institution outside of the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at: <https://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

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Last Reviewed:

Jurisdictional Class: Competitive

Public Hearing: N/A

NYS Civil Service Commission Approval: N/A

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