

**SOCIAL WORKER (ADULT CARE CENTER)**

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for providing professional social work services to residents and their families in nursing homes and health related facilities to aid them in dealing with medically related social and emotional problems. An employee in this position serves as a member of an interdisciplinary health care team involving medicine, nursing, dietary, rehabilitation therapies and activities personnel in identifying needs and in formulating and implementing the restorative and discharge potential of residents. The work is performed within prescribed guidelines with leeway permitted in determining the scope of social work services to be provided in helping residents adjust to their medical condition and to the environment of the facility concerned. Employees in this position are expected to consult and cooperate with professionals in the other disciplines and agencies to aid them in recognizing the significant social components of health care and understanding their impact on residents and their families. The work may be performed either under the supervision of higher level social work personnel or under the general direction of the facility administrator depending upon organizational arrangements in accordance with facility policy. Supervision may be exercised over the work of Social Work Assistants and other subordinate employees assigned to the social services function in the facility. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Assesses psycho- social needs of residents upon admission and during continued stay in the

facility by participating in interdisciplinary health care team formulation of the **resident**

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care plan;

Establishes social work goals to aid residents, their families or responsible parties in dealing with the medical problem concerns;

Provides supportive social work services to help residents adjust to their illness, disabilities and stay in the facility;

Provides consultation to the facility staff regarding the social and emotional aspects of the residents' health care and treatment;

Records significant social services progress data and periodic reassessment in resident medical records;

Determines psycho- social implications of potential resident discharge or transfer to different levels of health care in accordance with utilization control requirements and aids facility staff and residents' families with implementation of arrangements;

Modifies social service goals or treatment consistent with changes in resident care needs ;

May assign and supervise the work of Social Work Assistants and other Subordinate staff engaged in providing social services assistance to facility residents and their families;

Maintains information on community health and resources which can be utilized during resident care and subsequent to discharge;

Participates in the development and implementation of and adherence to facility policy regarding social services aspects of resident care;

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Participates in promotional, informational and educational community activities to further community knowledge of the services provided by the facility. This will include visits to hospitals and other institutions and organizations in the communities serviced by the facility.

Prepares a variety of records and reports related to the work.

### **FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL**

**CHARACTERISTICS:** Good knowledge of the practices and procedures of social work and of the social psychological related factors to disease and disability; Working knowledge of state and federal rules, regulation and requirements related to health care facilities; Ability to council health care facility residents and their families; Ability to function as a member of an interdisciplinary health care team; Ability to interpret federal, state and local laws and regulations regarding the delivery of social work services in a health care facility; Ability to plan and supervise the work of others; Ability to prepare records and reports related to social services activities; Ability to utilize community resources effectively to meet facility patient and family social service needs; Ability to confer with and provide social services consultation to other health care professionals; Sympathetic attitude toward the sick and disabled; and tact.

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### MINIMUM QUALIFICATIONS:

Possession a master's degree in social work from a graduate school of social work accredited by Council on Social Work Education and New York State Education Department.

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