

SPECIAL PATROL OFFICER

100-B

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for performing law enforcement duties in a municipality to ensure the safety of individuals and the security of property within an assigned area. Incumbents have all the powers of a peace officer as set forth in Section 2.20 of Criminal Procedure Law, when performing these duties. The work is performed under general supervision of the Police Chief or County Sheriff.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Patrols the geographic area of a municipality for purposes of detecting crime or violation of applicable laws, ordinances, etc.;

Makes warrantless arrests for any crime or offense for which he/she is authorized under Criminal Procedure Law Section 140.25;

May physically restrain unruly individuals;

Assists in the investigation and reporting of traffic accidents;

Directs traffic and maintains order for special events;

Answers questions for and directs the public;

Provides assistance in emergency situations;

Observes and reports conditions requiring the attention of other municipal departments;

May serve summonses, subpoenas and other legal papers;

Maintains and updates records as required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Good knowledge of the provisions of the Criminal Procedure Law; good

knowledge of law enforcement practices and procedures; good knowledge of the powers of a peace officer; ability to maintain order; ability to perform first aid; ability to exercise judgment and common sense in stressful situations; ability to observe detail, remember facts and information and evaluate situations; ability to understand oral and written instructions; ability to prepare brief written communications; ability to communicate information orally to the public or related personnel; ability to use self-defense, restraint techniques and security equipment.

MINIMUM QUALIFICATIONS:

Candidate must be a **retired member** of either:

- (a) a police or sheriff's department (subject to CSL §58 requirements); or
- (b) division of state police; or
- (c) correction, parole or probation officer.

Note: *A Temporary appointment only of a Retired NYC Police Officer to Special Patrol Officer can be made.*

SPECIAL REQUIREMENTS TO CARRY OR POSSESS FIREARMS:

Special Patrol Officers may not carry or possess firearms while on duty unless authorized to do so by the Appointing Authority and a license has been issued pursuant to Section 400 of the Penal Law (Sect. 2.10.37 of Criminal Procedure Law).

Where possession of the license is required, eligibility for and continued possession of the license is required for employment.

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Created:07/14/09

Jurisdictional Class: Competitive

Public Hearing:N/A

NYS Civil Service Commission Approval:N/A