

**TRANSFER STATION OPERATOR**

DISTINGUISHING FEATURES OF THE CLASS: Employees in this class perform manual duties in the operation of a solid waste transfer station, landfill weigh scales, straight trucks over 26,000 lb. G.V.W. and some landfill equipment. Specific directions are provided with incumbent being responsible for the safe and efficient accomplishment of tasks. Supervision of a helper is a responsibility of this position.

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Operates a truck, loader, backhoe, hydraulic packer, computer, and other equipment as used at the transfer station sight;

Performs manual labor such as loading trucks, digging ditches, cleaning basins, erecting signs, fences, sorting recyclables and picking litter;

Performs minor maintenance and makes minor repairs to equipment at the work site, and arranges for the repair of equipment as is necessary;

Computes refuse yardage, collects fees and issues receipts;

Accounts for and deposits fee collections in bank accounts as directed;

Operates landfill weigh scales and related computer systems;

Operates landfill motor equipment such as roll off trucks, snow removal equipment, compactors, loaders, rough terrain trucks, etc.;

Performs other assigned tasks.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Good knowledge of the operation of motor equipment; ability to understand and

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follow oral and written directions; ability to make arithmetic computations quickly and accurately; mechanical aptitude; and tact, courtesy and integrity.

MINIMUM QUALIFICATIONS: Two (2) years experience in solid waste operations, construction, or clerk type duties and demonstrated competency in the operation of trucks over 26,000 lb. G.V.W.

SPECIAL REQUIREMENT FOR APPOINTMENT: Possession of a current Class B Commercial Drivers License issued by the State of New York.

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Last Reviewed: September 22, 1998  
Jurisdictional Class: Non-Competitive  
Public Hearing: N/A  
NYS Civil Service Commission Approval: N/A

Revised and Replaced in Classplan: 4/4/2023