

## **WATER AND WASTEWATER MAINTENANCE WORKER**

**DISTINGUISHING FEATURES OF THE CLASS:** This position involves the performance of manual labor and semi-skilled duties in connection with the maintenance of water and/or wastewater systems in a municipality. Duties may include meter reading, inspection of installations, and investigation of complaints, and such other tasks as are assigned by the plant administrator.

Work is performed under direct supervision.

**TYPICAL WORK ACTIVITIES:** *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Assists in the installation, repair and cleaning of water meters;

Reads and records customer meter readings;

Responds to customer billing complaints or other inquiries;

Maintains basic account, billing, and estimate records;

Assists in making taps on street water for service to consumers;

Operates control valves for water or wastewater pipelines;

Assists in making repairs to water or wastewater system fixtures;

Occasionally operates a truck in the transportation of materials and supplies;

Assists in the installation and repairs of water and wastewater lines;

Cleans channels, screens, tanks and other equipment.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL**

**CHARACTERISTICS:** Good knowledge of the practices, tools and terminology used in the maintenance, repair and installation of water and wastewater distribution systems; working knowledge of the operation of maintenance of wastewater and water treatment equipment; ability to

## **WATER AND WASTEWATER MAINTENANCE WORKER**

### **Page 2**

understand and carry out written and oral instructions; basic knowledge of arithmetic operations; ability and willingness to perform strenuous physical labor including the ability to lift heavy objects or equipment; patience in dealing with the public; and dependability.

**MINIMUM QUALIFICATIONS:** None are required.

---

Y:\CLASPLAN\water and waste water maintenance worker.doc

Last Reviewed: 04/16/98

Jurisdictional Class: Labor

Public Hearing: Approved

NYS Civil Service Commission Approval: Approves:

Revised and Replaced in Classplan: 4/5/2023